

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **18th of June 2025 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in Conference Room 401 of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



The Board of Trustees
June 18, 2025
Agenda of Regular Meeting

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held June 18, 2025, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Communications and Client Engagement - Janet Wachs, Assistant Director, Client Engagement
2. **Pledge of Allegiance to the US flag** - Perla Hernandez, Contract Billing Specialist, Choice Partners
3. **Pledge of Allegiance to the Texas flag** - Perla Hernandez, Contract Billing Specialist, Choice Partners
4. **Open Forum** - Gov't Code 551.007 - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **REPORTS AND PRESENTATIONS**
 - A. **Recognition of Juneteenth** - Presentation by Communications, Danielle Clark, Chief Communications Officer
 - B. **Superintendent Monthly Report** - James Colbert, Jr.
 - C. **Annual Division Update** - Communications & Client Engagement
 - D. **Annual Division Update** - Choice Partners
 - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - F. **Report of Board Committees** - Committee Chairs
 - G. **Monthly Financial Reports through 05/31/2025** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

1. Disbursement Report
2. Budget Amendment Report
3. Monthly Investment Report for May 2025

B. Consider approval of the following Board Meeting Minutes:

1. May 21, 2025 Communications and Public Relations Committee Minutes
2. May 21, 2025 Regular Board Meeting Minutes

C. Consider acceptance of the following grant awards:

1. **Consider approval of the Grant Award Amendment #001 from Texas Workforce Commission (TWC)** to increase award amount for Grant #2924ALA016 by \$271,889 for a total of \$5,534,166 for the program year of 07/01/2024 through 06/30/2025. (\$239,000 of this increase was previously approved by the Board on 01/15/2025.)
2. **Consider approval of grant amendment for Texas Workforce Commission to extend the Adult Education and Literacy Service Provider Grant** for the period of 07/01/2025 through 06/30/2026 and increase the grant award by \$3,056,576.

D. Consider ratification / approval of the following Interlocal Contracts:

1. **Consider approval of Interlocal (Revenue) Agreement for FY 2026 in the aggregate amount of \$3,503,460 for School-Based Therapy Services with the following district:** Katy ISD (2095 students served in FY 2024) for Occupational, Physical, and Music Therapy services for the period of 09/01/2025 through 08/31/2026.
2. **Consider approval of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$701,000 for Highpoint East with the following districts:** Barbers Hill ISD for five (5) out of-county annual contracts (\$13,700 each); Goose Creek CISD for thirty (30) in-county annual contracts (\$11,500 each); La Porte ISD for six (6) in-county annual contracts (\$11,500 each); and Sheldon ISD for nineteen (19) in-county annual contracts (\$11,500 each) for the period of 08/25/2025 through 06/04/2026.
3. **Consider approval of Interlocal (Expenditure) Agreement for FY 2025 in the aggregate amount of \$36,000 for CASE for Kids Project CASE Debates** with the University of Houston to host and serve 30 students for Debate Camp for the period of 06/29/2025 through 07/31/2025.

4. **Consider approval of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$501,300 for ABS West with the following districts:** East Bernard ISD for one (1) out-of-county annual contract (\$29,750 each); Katy ISD for six (6) in-county annual contracts (\$24,050 each); and Lamar Consolidated ISD for eleven (11) out of-county annual contracts (\$29,750 each) for the period of 08/25/2025 through 06/04/2026.
5. **Consider approval of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$178,500 for ABS East with the following districts:** Barbers Hill ISD for three (3) out of-county annual contracts (\$29,750 each); Danbury ISD for one (1) out of-county annual contract (\$29,750 each); and Dickinson ISD for two (2) out of-county annual contracts (\$29,750 each) for the period of 08/25/2025 through 06/04/2026.
6. **Consider ratification of Interlocal (Revenue) Agreements for FY 2025 in the aggregate amount of \$48,300 for ABS West with the following districts:** Lamar Consolidated ISD for six (6) out-of-county ESY (Summer school) contracts (\$7,000 each); and Spring Branch ISD for one (1) in-county ESY contract (\$6,300 each) for the period of 06/11/2025 through 07/10/2025.
7. **Consider approval of Interlocal (Revenue) Agreement for FY 2026 in the aggregate amount of \$24,600 for Fortis Academy with the following district:** Barbers Hill ISD for three (3) out-of-county annual contracts (\$8,200 each) for the period of 08/25/2025 through 06/04/2026.
8. **Consider ratification of Interlocal (Revenue) Agreement for FY 2025 in the aggregate amount of \$14,000 for ABS East with the following district:** Splendora ISD for two (2) out-of-county ESY (Summer School) contracts (\$7,000 each) for the period of 06/11/2025 through 07/10/2025.
9. **Consider approval of Interlocal (Expenditure) Agreement in the amount not to exceed \$1,200 for Adult Education with Lee College (Baytown Learning Center) for the provision of the HSE (High School Equivalency), ABE (Adult Basic Education) and ESL (English as a Second Language) classes for the period of 07/01/2025 through 06/30/2026.** Adult Education will provide financial support not to exceed \$1,200 per fiscal year for utilities and classroom space.
10. **Consider approval of Interlocal (Non-Monetary) Agreements for Adult Education for the provision of the HSE (High School Equivalency), ABE (Adult Basic Education), and ESL (English as a Second Language) classes with the following school districts:** Alief ISD, Cleveland ISD, Cy-Fair ISD, Goose Creek Consolidated ISD, Klein ISD, and Sheldon ISD for the period of 07/01/2025 through 06/30/2026.

E. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Consider approval of the Contract Award for job no. 25/017TC for Moving and Storage Services, Packaging Supplies, Boxes and Related Items for the period of 06/18/2025 through 05/20/2026 with the following vendor:**Veritiv Operating Company (25/017TC-09).
2. **Consider approval of the Contract Award for job no. 25/018MF for Technology Products and Services for the period of 06/18/2025 through 05/20/2026 with the following vendor:**The Library Corporation (25/018MF-69).
3. **Consider approval of the Contract Award for job no. 25/020AK for Bottle Drinking Water, Coolers and Other Beverage Related Products for the period of 06/18/2025 through 04/15/2026 with the following vendor:** BlueTriton Brands, Inc (25/020AK-01).
4. **Consider approval of the Contract Award for job no. 25/025SG for Promotional and Commemorative Items for the period of 06/18/2025 through 06/17/2026 with the following vendors:** 4imprint, Inc. (25/025SG-01); Action Wear Plus, Inc (25/025SG-02); Blink Marketing Inc (25/025SG-03); Buffalo Specialties, Inc. (25/025SG-04); Butler Business Products, LLC (25/025SG-05); Identity Plus LLC (25/025SG-06); Lasting Impressions Promotions, Inc. (25/025SG-07); GATEWAY PRINTING & OFFICE SUPPLY, INC. DBA LIBERTY OFFICE PRODUCTS, DANIEL OFFICE PRODUCTS, GORILLA OFFICE SUPPLIES (25/025SG-08); and Maria Cantu dba Printed Promotionals (25/025SG-09).
5. **Consider approval of the Contract Award for job no. 25/027AK for Ice Cream Products for the period of 08/01/2025 through 07/31/2026 with the following vendors:** La Costenita Distribuidor Inc. (25/027AK-01) and Yumi Ice Cream Co., Inc (25/027AK-02).
6. **Consider approval of the Contract Award for job no. 25/029TP for Wireless Temperature Monitoring Systems and Other Related Products for the period of 06/18/2025 through 06/17/2026 with the following vendors:** Innovative Technologies by Design, Inc dba ITD Food Safety (25/029TP-01); Shipcom Federal Solutions, LLC (25/029TP-02); Digi SmartSense LLC dba SmartSense by Digi (25/029TP-03); and Talosys Inc. (25/029TP-04).
7. **Consider approval of HCDE Interlocal Agreements with:** Dixon Unified School District, Dixon, California; George West Independent School District, George West, Texas; Grapevine-Colleyville Independent School District, Grapevine, Texas; Kaufman County, Kaufman, Texas; and Project Altruism, Fort Worth, Texas.

F. Consider approval of the following items for Internal Purchasing:

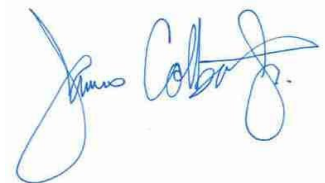
1. **Consider approval of Contract Award for Job No. 25/019IA CASE for Kids 2025-2026 Partnership Project, for the period of 10/01/2025 through 07/31/2026, to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Academy of Accelerated Learning; Alief ISD; Channelview ISD; Houston ISD; Pasadena ISD; Sheldon ISD and Southwest Schools (Educational Leadership, Inc.).
2. **Consider approval of Contract Award for Job No. 25/030TD for Early Head Start Child Care Partnerships for the period of 07/01/2025 through 6/30/2030 to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:**Community Partners Fifthward Childhood Development Center, John G. Jones Learning Center, Successful Starters Academy II, and VNK LLC dba Pasadena Learning Center.
3. **Consider approval of Contract Award for Job No. 25/031TD for Short-Term Workforce Certification Training for Adult Education for the period of 07/01/2025 through 6/30/2030 to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Bridging the Digital Divide; Carr Instructional Design, Inc.; Houston Institute of Global Health; Pioneer Institute, Inc.; Integrated Health Solutions, II; Close to Home Holdings, LLC dba Integrity Health and Education; National Medical Institute dba K & B Training Center; Premier Center, Inc.; and Uncharted Territory, LLC.
4. **Consider approval of Contract Award for Job No. 25/036IA for Basic and Advanced Digital Threat Assessment Training (Center for Safe and Secure Schools) for the period of 07/01/2025 through 06/30/2030 with the following proposers:**Navigate 360, LLC and SST, USA, Inc. (Safer Schools Together)
5. **Consider approval to amend CH Local FY 2025 to add People Inspired Strategies (Job No. 23/034IA-3) in the amount of \$90,000, to provide consulting services for Business Services; increase Successful Starters Learning Academy (Job No. 21/029IA) by \$20,000 to a total of \$178,700 for Head Start Childcare Partnership, and modify Job No. for Scholastic, Inc. (Job No. 25/001EJ).**

7. **ACTION ITEMS - NON-CONSENSUS**

1. **Consider approval of Services (Expenditure) Agreement for the Center for Safe and Secure Schools with Safer Schools Together (SST) for the period of 06/19/2025 through 09/30/2027 in the amount not to exceed \$178,400** for providing a transformational approach to school safety and violence prevention by integrating its digital threat assessment tools into the behavioral threat management process. (Funded by Stop Department of Justice Grant).
2. **Consider approval of AIA B101 Contract with cre8 Architects (RFQ No. 24/042IA) for architectural services for the 6005 Westview HVAC and Roof Renovation Project** in the amount of \$520,000 and delegate authority to the Superintendent or his designee to negotiate, finalize, and execute the contract. Funded by 2024 maintenance notes and fund balance.

3. **Consider approval of project delivery/contract method of Construction Manager at Risk (CMAR) for the 6005 Westview HVAC and Roof Renovation Project.**
Projected probable cost is \$5,698,000 plus \$591,450 for architectural fees; funding will be from 2024 maintenance notes for \$4,500,000 and \$1,789,450 from fund balance.
4. **Consider approval of change order #1 with Tarkett, Inc. (Job No. 24/047TC-28) for the purchase and installation of carpet for North Post Oak location in the amount of \$88,275.** Funded by 2024 maintenance notes RFP#24/047TC-28.
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
 - B. **Deliberate** Superintendent's recommendation to nonrenew a teacher's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and obtain legal advice regarding the same.
9. **RECONVENE** for possible action on items discussed in executive session
 - A. Consider nonrenewing a teacher's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local).
10. **Discussion and possible action regarding future agenda items**
11. **INFORMATION ITEMS**
 1. **Correction to April 16, 2025, board agenda item 6.F.1:** Consider approval of the Contract Award for Job No. 25/020AK for Bottled Drinking Water, Coolers, and Other Beverage Related Products for the period of 06/20/2025 through 06/19/2025 with the following vendor: The Masters Distribution Systems Company, Inc. (25/020AK-02). Should read Consider Contract Award for Job No. 25/020AK for Bottle Drinking Water, Coolers and Other Beverage Related Products for The Masters Distribution Systems Company, Inc. (25/020AK-02) for the period of 04/16/2025 through 04/15/2026.
 2. **Submission of grant proposal to Texas Mutual Insurance Company, via the Education Foundation of Harris County, in the amount of \$100,000**, to support HCDE's Head Start program. Requested funds will help serve 800 students and families at Head Start campuses.
 3. **Submission of grant proposal to the Akamai Foundation via the Education Foundation of Harris County, in the amount of \$40,000**, to support CASE for Kids' All-Earth Ecobot Challenge. Requested funds will support the addition of drone technology to the project for middle school students.

4. **Submission of grant proposal to the TDECU Cares Foundation, via the Education Foundation of Harris County, in the amount of \$11,300,** to support CASE for Kids' 2025 Kids' Day Entrepreneurship project. Requested funds will support teacher training, supplies, and supplemental materials. The project will serve 250 students in 3rd-12th grades in the Harris County area.
5. **Submission of grant proposal to CenterPoint Energy Foundation via the Education Foundation of Harris County, in the amount of \$10,000,** to support CASE for Kids' All-Earth Ecobot Challenge. Requested funds will support a robotics project for 350 students in 4th-8th grades.
6. **Submission of grant proposal to Henderson Foundation via the Education Foundation of Harris County, in the amount of \$10,000,** to support CASE for Kids' All-Earth Ecobot Challenge. Requested funds will support a robotics project for 350 students in 4th-8th grades.
7. **Submission of grant proposal to the Burns & McDonnell Foundation, in the amount of \$5,000,** to support CASE for Kids' All-Earth Ecobot Challenge at ABS West for the 2025-2026 school year. This funding would be used for modified robot kits to expand access to STEM education for 75 students.
8. **Contract extension** for Depository Banking Services (RFP #21/051KJ) for HCDE with the following proposer: J.P. Morgan Chase Bank for the period of 09/01/2025 through 08/31/2027.
9. **Receipt of grant awards from the Education Foundation of Harris County (EFHC) for CASE for Kids to implement the Kids' Day Entrepreneurship and All-Earth Ecobot Challenge** from four organizations in the amount of \$23,104 on 06/01/2025.
- A. **Human Resources**
 1. Personnel
 2. Employee Count
13. **ADJOURN** - Next regular meeting is scheduled for Wednesday, July 16, 2025, at 1:00 p.m.

A handwritten signature in blue ink, appearing to read "James Colbert, Jr.", is positioned above the printed name.

James Colbert, Jr.
County School Superintendent